



State of New Jersey  
DEPARTMENT OF HEALTH AND SENIOR SERVICES  
VITAL STATISTICS AND REGISTRATION  
PO BOX 370  
TRENTON, N.J. 08625-0370

CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
LT Governor

[www.nj.gov/health](http://www.nj.gov/health)

POONAM ALAIGH, MD, MSHCPM, FACP  
Commissioner

March 3, 2011

Dear Funeral Home Administrator:

The Department of Health and Senior Services' Electronic Death Registration System (EDRS) has been established in compliance with NJSA 26:8-24.1.

Over the last several years comprehensive training has been conducted in the funeral home/director, medical examiner, hospital and local registrar communities detailing the use and functionality of the EDRS. During 2010 extensive outreach and training has been conducted at Hospice/Long Term Care/Nursing Home facilities.

Therefore, effective March 15, 2011, ALL entities that participate in the pronouncement and/or certification process for death certificates of deaths that occur in New Jersey must do so via the EDRS in order for the local and state registrars to accept the records. This includes death records containing any information provided by personnel affiliated with hospice, long-term care and nursing home facilities.

Hospice, long-term care and nursing home entities that have already been issued login credentials and need training should login to the EDRS and view the online tutorial via the Help Us screen. Any facilities that have not received log-on credentials and/or facilities that need further assistance should contact the toll-free help desk at 1-866-668-3788.

Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Yamileth Contreras".

Yamileth Contreras  
Acting State Registrar  
Vital Statistics and Registry